



GOVERNMENT ARTS COLLEGE TUMKUR

(Accredited B+ by NAAC)

ANNUAL QUALITY ASSURANCE REPORT

2004-2005

Part A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

PLAN OF ACTION

- To initiate steps for the introduction of new course namely BBM.
- To take steps to increase the intake for B.Com course, as the college caters to rural population and there is immense demand for job-oriented courses of this kind.
- To arrange remedial and bridge courses for slow learners in different courses.
- To conduct special classes to develop the communication skills of students hailing from rural and backward areas.
- To organise induction programme for the new entrants to the BA and B Com courses.
- To arrange guest lectures and topics of current interests for students and faculty in various disciplines to enhance the competency level of students and faculty.
- To organise Industrial visits for B Com and educational tour for B A students
- To increase the number of volumes and journals in the Library
- To arrange parent teacher meetings frequently
- To introduce the assignments and tests for improving the writing skills of the students
- To promote research oriented activities of the faculty by encouraging them to submit the research proposals to the various funding agencies

- To equip the faculty of the institution by encouraging them to attend the faculty development programmes
- To initiate personality development programmes

OUTCOME ACHIEVED:

- Remedial and Bridge courses were arranged during the year for slow learners
- An induction programme was conducted for the new entrants to B.com and B A courses
- Number of guest lectures were arranged on topics of current issues for students to update their knowledge
- Organised industrial visits for final year students of B.A. and B.com
- Steps have been taken to increase the number of volumes and journals in the library
- Multimedia method of teaching in class rooms was introduced during the year to make the teaching more effective and interesting
- Parent Teacher meetings were arranged during the year and the feedback from the parents about the institution and teachers was obtained and steps were initiated to rectify the lapses pointed out by the parents.
- Assignments and tests were administered to the students of different courses to equip them to face examinations confidently
- Initiations were taken to introduce the new course BBM
- Attempts were made to obtain financial assistance for the infrastructure development from UGC and HUDCO.

PART B

1. Activities reflecting goals and objectives of the Institution

- Faculty members of the institution were encouraged to attend faculty development programmes to update themselves with latest trends in the related disciplines
- The college has conducive atmosphere for cultural and sports activities. Many sports events were conducted to improve student potential.
- NCC and NSS wings of the institution organised special camps to make the students take part and expose themselves to societal life, disciplined and group living. These camps helped the students acquire and apply human values.
- Community oriented activities like blood donation camps, health camps and pulse polio programmes were organised to make the students involve in community development oriented activities.
- Reference section was opened in the college library.
- Intercollegiate quiz competitions were organised to improve the general knowledge and the awareness of current affairs among the students.
- Women grievance redressal cell and counselling cell were established during the year.
- Organised a training programme for non-teaching staff with regard to the maintenance of office records
- Organised spiritual lectures for faculty and students to enhance the ethical and moral values
- Students were facilitated with the required academic environment to provide an arena for their overall development
- Encouragement was given to the faculty to pursue research activities and to submit research proposals

- In order to enhance the literary interest of the students, Department of English has taken the initiative to start English Literary Forum from the current academic year.

2. New academic programmes initiated (UG and PG)

Steps were taken to introduce the BBM course and the College planned to introduce need based courses.

3. Innovations in Curricular design and transaction

The College follows the curriculum prescribed by Bangalore University. Teachers of the College contribute to the design of the curriculum by serving in the Boards of Studies of different departments of the UG level in the University.

4. Inter-disciplinary programmes started

Nil

5. Examination reforms implemented

- As Bangalore University and newly established Tumkur University conduct the final exams for the 1st, 2nd and 3rd years of the undergraduate courses, the college itself cannot introduce any reforms with regard to these examinations. However, continuous assessment of the students is done by the departments through unit tests, projects and assignments. The examinations are conducted in a meticulous and transparent manner.

6. Candidates qualified: NET/SLET/GATE etc.

Nil

7. Initiative towards faculty development programme

Ph. D. awarded: Nil

M. Phil. awarded: Nil

Pursuing PhD program: Nil

8. Total number of seminars/workshops conducted

College organized a seminar on Rashtrakavi Kuvempu, Gyan Peet award winning Kannada litterateur, on 28th June 2004.

9. Research projects

Nil

10. Patents generated, if any:

Nil

11. New collaborative research programmes:

None

12. Research grants received from various agencies:

Nil

13. Details of research scholars:

Not applicable

14. Citation index of faculty members and impact factor

None

15. Honors/Awards to the faculty

Nil

16. Internal resources generated

Since the institution is a Government College, no internal funds could be raised. We rely solely upon the funds provided by the government and UGC.

17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST and other programmes

Nil

18. Community services:

- The various efforts of the college to bring in community orientation in its activities are as under.
- NCC field training and camp training were arranged to involve the students in community development. Special classes were arranged for community development services
- Students were made to involve in community development services by organizing camps in nearby villages through the NSS wing of the college.
- Students were motivated to participate in various community services organized by local NGOs.

19. Teachers and officers newly recruited

Nil

20. Teaching – Non-teaching staff ratio:

Teaching staff: 37 (sanctioned) + 01 (non-sanctioned)

Non-teaching staff: 27 (sanctioned) + nil (non-sanctioned)

Ratio: 1.22 : 1

21. Improvements in the library services

To cater to the needs of the rural students, the college has a well-equipped library. The Library was established in 1974. It was moved into its own functional building at a central location on the campus. Our Library is a hub of academic activities. Students and staff of the college are the primary beneficiaries of the library. It has a large and rich collection of learning resources on different disciplines in Arts, Humanities, Social Science, Management and in allied subjects. The library has adopted open access system to promote the use of information resources. It acts as a nerve centre catering to the academic and research needs. With the help of the funds provided by the government, the upgradation of the library by buying books, providing infrastructure is underway.

22. New books/journals subscribed and their value:

| Sl. No. | Particulars | Number | Value |
|---------|-------------|--------|----------|
| 1 | Books | 1173 | 1,59,755 |
| 2 | Newspapers | 11 | 15,798 |
| 3 | Magazines | 17 | 13,122 |

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback

Student assessment of teachers is conducted every year in all departments. These are reviewed by the Principal and concerned HOD for taking remedial measures with the consultation of the teachers.

24. Feedback from stakeholders

Feedback from the stakeholders are given due importance in formulating the programmes and activities of the college.

25. Unit cost of education

Including Salary Component: Rupees: 4,963/- (approximately)

Excluding Salary Component: Not Available

26. Computerization of administration and the process of admissions and examination results, issue of certificates

Office accounts, salary statements of teaching and non-teaching staffs, admission procedure, and documentation of office and examination records are done manually. Steps are taken to introduce computers in the office administration gradually.

27. Increase in the infrastructural facilities

The college now shares its building with the Government Science College as it lacks sufficient class rooms. A plan for the construction of rooms in the first floor of the college building with sufficient infrastructure is underway. A proposal for the release of grants under the scheme "Special Developmental Funds for the

young colleges during the 10th plan period for the construction of class rooms on the existing building is being sent to the UGC in this regard.

28. Technology upgradation

Computers are introduced gradually in the college for Library and office work.

29. Computer and internet access and training to teachers, non-teaching staff and students

The students, teachers and non-teaching staff have access to computer and internet facility. Teaching and non-teaching staff, and students undergo trainings to make the best use of the technology.

30. Financial aid to students

| SL.NO | SC/ST | HOSTEL/DAY SCHOLARSHIP | TOTAL NO OF STUDENTS | AMOUNT SANCTIONED |
|--------------------|-------|------------------------|----------------------|-------------------|
| 1 | SC | HOSTEL | 365 | 683652 |
| 2 | ST | HOSTEL | 142 | 309140 |
| 3 | SC | DAY | 278 | 686288 |
| 4 | ST | DAY | 150 | 387579 |
| GRAND TOTAL | | | 935 | 2066659 |

| SL.NO | TYPE OF SCHOLARSHIP | TOTAL NO OF STUDENTS | AMOUNT SANCTIONED |
|-------|---|----------------------|-------------------|
| 1 | BCM SCHOLARSHIP FOR I,IIA,IIB,IIIA,IIIB | 21 | 6300 |

| | | | |
|---|--|----|-------|
| 2 | SANCHI HONAMMA SCHOLARSHIP | 28 | 28000 |
| 3 | SITARAM JINDAL FOUNDATION SCHOLARSHIP | 5 | 6900 |
| 4 | C-I/BT/EBL SCHOLARSHIP | 52 | 52000 |
| 5 | SCHOLARSHIP FOR PHYSICALLY HANDICAPPED | 6 | 12000 |
| 6 | BCM SCHOLARSHIP AFTER MATRIC | 8 | 2400 |
| 7 | CENTRAL GOVT NATIONALISED TALENT SCHOLARSHIP | 3 | 1300 |

31. Activities and support from the Alumni Association

- The Alumni Association has met in the college premises twice in the year.
- The Association has conducted a Career Guidance Programme.

32. Activities and support from the Parent-Teacher Association

Meetings were held and the feedback and suggestions from the parents were given due weightage in the quality enhancement.

33. Health services

- Several sessions are organized as a part of the NSS activity to bring about awareness amongst the students regarding Pulse Polio, Blood Donation camp, awareness camps about HIV/AIDS.
- Eye check-up camp was organized.

34. Performance in sport activities

- The College has given due importance to Sports activities. Teams from our college have participated in inter-collegiate competitions for Men and Women in different disciplines. Our Men teams have participated in different University level tournaments and the women teams have excelled in tournaments conducted by various Colleges.
- The students of the college participated in the following sport events
 - a. Cross country race
 - b. Hand Ball
 - c. Kho-kho
 - d. Kabaddi
 - e. Ball Badminton
 - f. Volley ball
 - g. Net ball
 - h. Wrestling and weight-lifting
 - i. Athletics
 - j. Cricket

35. Incentives to outstanding sports persons

- The College, in order to encourage the students and to imbibe the spirit of competition, has been felicitating the winners of the various sports and games at Inter-College competitions, with prizes every year. Some of the boys are recipients of the sports talent scholarship as well.
- The sports persons are provided with blazers, T-shirts, shorts, shuttles, TT balls, Cricket kit and other materials required for various games.
- Prizes and awards are given to all outstanding sports persons on annual day.

- TA/DA is also provided to such persons who participate in sports competitions held outside the headquarters.

36. Student achievements and awards

- Students from our college have participated and won prizes in various sports and cultural activities, thereby upholding the glory of the college.
- Students of the college have emerged as Winners at Inter College Kabaddi Tournament held on 30th September 2004, for students of colleges affiliated to Tumkur University.
- Student of the college Mr. H.C. Nandeesh won Gold medal at the weight lifting competition held on 6th October 2004 for students of affiliated colleges of Tumkur University.
- In the Bad Minton inter college competition for Men held on 4th October 2004, the college team emerged as 'Runners Up'.

37. Activities of the Guidance and Counseling unit

The Guidance and Counseling unit was very active during this period. Counseling has been given to about 18 students and the Final Year degree students have been informed about various career opportunities.

38. Placement services provided to students

None

39. Development programs for non-teaching staff

Computer training is organized for non-teaching staff to facilitate smooth office work.

40. Good practices of the institution

1) Catering to diverse needs: In the college, tutorials and remedial classes are conducted for academically weak or backward students. Teaching staff provide personal guidance, re-test and form study groups by integrating educationally disadvantaged students with bright students. Mentor-ward reports are maintained and parent-teacher association meeting is held each semester. Advanced learners are encouraged by awarding them.

2) Teaching learning process: Teaching-learning-evaluation schedule is organized by the Principal and the Academic calendar is prepared by a committee. Teaching methods include educational tours, visiting places of social, historical and commercial interest, on the job training, seminars, workshops, organizing exhibitions and interactive discussions, audio-visual facilities, small projects, internship programs and guest lectures. College has a Counseling Centre, Sexual Harassment Redressal Committee and a Student Welfare Unit.

3) Top quality in all areas is aimed to be achieved by the college. Orientation programs, personality development programs, programs for creating awareness and sensitization, blood donation camps, free health check-up camps, students counseling and mentor-ward association, guest lectures, seminars are adopted as some of the healthy practices by the college.

4) The College predominantly caters to a non-metropolitan student population who, more often than not, come from marginalized sections of the society. Nearly 60% of its students belong to the SC/ST and BT communities. As such, the entry-level barriers faced by these students are immense and requires dedicated efforts on the part of the institution to cater to the special needs of students, most of whom are first-generation learners. The College is striving hard to be socially responsible.

41. Linkages developed with National/International, academic/research bodies

None

42. Any other relevant information the institution wishes to add:

Nil

Part C

Detailed plans set out by the IQAC for the next academic year

(2005-06)

- To submit the proposal for the expansion of existing building to HUDCO
- To submit the proposal for the release of grants under the scheme "Special Development funds for Young Colleges" during the 10th Plan period for the construction of classrooms on the existing building to UGC
- To foster the steps for starting the new course namely BBM
- To accelerate the steps to get the intake increased for B Com course
- To initiate the steps for starting Value add on courses
- To organize Induction programme for the students
- To have the parent teacher meetings frequently
- To organize the seminars and workshops for the benefit of students and faculty
- To plan for faculty development programmes, arrangement of guest lectures in the coming year

- To initiate steps for obtaining grants under various schemes from UGC and other funding agencies
- To plan for the programmes to motivate the students to take part in nation building and community development activities
- To plan for the smooth conduct of examination for various courses
- To plant the sibling in the college campus in order to develop Garden

Coordinator, IQAC

Principal