



# GOVERNMENT ARTS COLLEGE TUMKUR

(Accredited B+ by NAAC)

## ANNUAL QUALITY ASSURANCE REPORT

2003-2004

## **Part A**

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.**

### **PLAN OF ACTION**

**The IQAC decided to take necessary steps to follow the suggestions made by the NAAC during its 2003 visit. The suggestions were:**

1. Top priority may be given to get the institution recognised under 12B of the UGC Act so that at least 10<sup>th</sup> Five Year Plan funding may be obtained by the institution.
2. Introduction of attractive need-based course combinations may be introduced.
3. Being close to the State capital, State/National level linkages with institutions and industries may be considered for enhancing the level of teaching and also improving the chances of absorption of students after their studies.
4. Since a lot of enthusiasm is perceptible among the Faculty, conduct of State/National level seminars is a possibility to be explored.
5. A good beginning has been made in starting the Alumni Association, though only recently. Efforts may be intensified to strengthen the same and its resources tapped effectively for enhancing the prestige and stature of the institution.
6. Preparation of a Vision Document with a short term vision for 5 years and a long term Vision for 20 years to achieve specific goals and objectives in the new century may be attempted.

7. More opportunities for cultural activities to nurture the talent and potential of the students may be provided.
8. Drinking water and toilet facilities in the college may be improved.
9. Subscription to one or two academically valuable journals by every Department is a felt need.

**OUTCOME ACHIEVED:**

- The College considered the 9-point suggestions of the NAAC Peer Team and based on them, the college had developed plans for the academic year 2003-04.
- The college has worked towards getting itself recognised under 12B of UGC Act and we are proud to submit that the college has been recognised under 12 B of UGC Act recently. Ref: UGC letter NO: F.8-30/98(CPP-1) Dated November 2003.
- After inspecting our college in the month of February 2003, the NAAC has awarded **B+** grade to our college, thereby recognising the quality of education and social service provided by the college.
- As per the recommendations of NAAC, the toilet facilities of the college have been improved.
- The college will put constant efforts in the coming years to realize the other requirements suggested by the NAAC Peer Team.

## **Part B**

### **1. Activities reflecting the goals and objectives of the institution:**

- The goal of the institution is to produce intellectually enlightened, morally upright, spiritually oriented, socially committed and emotionally balanced responsible students having a positive impact on the security and soundness of family and social life. The College predominantly caters to a non-metropolitan student population who, more often than not, come from marginalized sections of the society. Nearly 60% of its students belong to the SC/ST and OBC communities. As such, the entry-level barriers faced by these students are immense and requires dedicated efforts on the part of the institution to cater to the special needs of students, most of whom are first-generation learners. The college has been striving hard to cater to these aspirations.
- The IQAC has decided to implement Parent -Teacher interaction, academic progress report, regular executive meetings of PTA and Alumni association etc, for obtaining comprehensive feedback from parents, employees, peers and other stakeholders of the college.
- The college believes that besides being a frontier academic institution, its services are also necessary for the society. Therefore, it has extended services students and different parts of the society through its various activities through NSS, NCC and other allied activities.
- The AQAC has decided to upgrade the library. For better usage of the library, orientation programs were introduced. Library activities need constant upgradation for better utilization by the students, therefore upgradation of the library; introduction of useful journals and the

purchase of books for SC/ST students by the funds provided by the government are underway.

- For quite a long time, all the departments of the College have held regular teachers- parents- students meetings in which the teachers point out the strengths and weaknesses of students in their academic performances and the students also clearly point out problems faced by them. They may also place their suggestions to the teachers and exchange their views accordingly. The parents have appraised such interactions as most of our students are from the rural areas.

## **2. New academic programs initiated (UG and PG)**

The college has introduced a new combination in undergraduate studies, i.e. Journalism, Optional Kannada and Political Science (JKP) from the current academic year. The IQAC felt that Journalism being one of the booming fields – both professionally and academically – is of a subject of high relevance in the contemporary society.

The college is planning to start need-based courses. With the recognition of the college under 12B of the UGC act, we will certainly introduce new job/need oriented courses along with some PG courses in the coming years.

## **3. Innovations in curricular design and transaction**

The College follows the curriculum prescribed by Bangalore University. Teachers of the College contribute to the design of the curriculum by serving in the Boards of Studies of different departments of the UG level in the University.

**4. Inter-disciplinary programmes started**

Nil

**5. Examination reforms implemented**

As Bangalore University conducts the final exams for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> years of the undergraduate courses, the college is not supposed to introduce reforms as such on its own. However, continuous assessment of the students is done by the departments through unit tests, projects and assignments. The examinations are conducted in a meticulous and transparent manner.

**6. Candidates qualified: NET/SLET/GATE etc.**

Nil

**7. Initiative towards faculty development programme**

- T. R. Nagarathna, HOD, English, has participated in the "Training Programme for University Teachers in Human Rights Education".
- T. R. Leelavathi, Department of Economics has undergone a refresher course in UGC Academic Staff College, Bangalore University from 03-12-2003 to 23-12-2003.

**Ph. D. awarded:** Nil

**M. Phil. awarded:** Nil

**Pursuing PhD program:** Nil

**8 .Total number of seminars/workshops conducted**

The college has organized a one day Teleconference on 23-02-2003 on the topic "Survey of the Government First Grade Colleges" at DIET Centre, Tumkur. We are planning to conduct some from the next academic year.

**9. Research projects**

Nil

**10. Patents generated, if any:**

Nil

**11. New collaborative research programmes:**

None

**12. Research grants received from various agencies:**

Nil

**13. Details of research scholars:**

Not applicable

**14. Citation index of faculty members and impact factor**

None

**15. Honors/Awards to the faculty**

Nil

**16. Internal resources generated**

Since the institution is a Government College, no internal funds could be raised. We rely solely upon the funds provided by the government and the UGC.

**17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST and other programmes**

Nil

**18. Community services:**

- 1) The members of the NCC and NSS units of our college have been rendering invaluable services to the community through their diverse activities.
- 2) 111 students from our college have mobilized blood to the Indian Red Cross Society.
- 3) NSS Unit has organized a debate competition on the topic "Eradication of dowry through simple marriages" during the "Anti-dowry Week" concluded on 29-11-2003.

**19. Teachers and officers newly recruited**

**Nil**



**20. Teaching – Non-teaching staff ratio:**

Teaching staff: 32 (sanctioned) + 01 (non-sanctioned)

Non-teaching staff: 27 (sanctioned) + nil (non-sanctioned)

**Ratio: 1.22 : 1**

**21. Improvements in the library services**

To cater to the needs of the rural students, the college has a well-equipped library. The Library was established in 1974. It was moved into its own functional building at a central location on the campus. Our Library is a hub of academic activities. Students and staff of the college are the primary beneficiaries of the library. It has a large and rich collection of learning resources on different disciplines in Arts, Humanities, Social Science, Management and in allied subjects. The library has adopted open access system to promote the use of information resources. It acts as a nerve centre catering to the academic and research needs. With the help of the funds provided by the government, the upgradation of the library by buying books, providing infrastructure is underway.

**22. New books/journals subscribed and their value**

Sl. No.	Particulars	Number	Value
1	Books	1942	2,18,273
2	Newspapers	10	13,842
3	Magazines	15	8,094

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback.**

Student assessment of teachers is conducted every year in all departments. These are reviewed by the Principal and concerned HoD for taking remedial measures in consultation with the teachers.

**24. Feedback from stakeholders**

The feedback is obtained from the stakeholders during frequent interactions, annual meetings and during admissions.

**25. Unit cost of education**

Including Salary Component: Rupees 4,253/-

Excluding Salary Component: Not Available

**26. Computerization of administration and the process of admissions and examination results, issue of certificates**

Office accounts, salary statements of teaching and non-teaching staffs, admission procedure, and documentation of office and examination records are being computerized.

**27. Increase in the infrastructural facilities**

The college now shares its building with the Government Science College as it lacks sufficient classrooms. A plan for the construction of rooms in the first floor of the college building with sufficient infrastructure is underway. On the

approval and receipt of funds by the government, construction works will begin.

## 28. Technology upgradation

Computers are introduced in the college for library and office works.

## 29. Computer and internet access and training to teachers, non-teaching staff and students

The students, teachers and non-teaching staff have access to computer facility. Teaching and non-teaching staff, and students undergo trainings to make the best use of the technology.

## 30. Financial aid to students

SL.NO	ACADEMIC YEAR	SC/ST	HOSTEL/DAY SCHOLARSHIP	TOTAL NO OF STUDENTS	AMOUNT SANCTIONED
1	2003-2004	SC	HOSTEL	356	4,36,055
2	2003-2004	ST	HOSTEL	107	1,31,755
3	2003-2004	SC	DAY	298	7,24,673
4	2003-2004	ST	DAY	170	4,92,331
<b>GRAND TOTAL</b>				<b>931</b>	<b>7,24,673</b>

## 31. Activities and support from the Alumni Association

- The Alumni Association has met in the college premises twice in the year.

- The Association has conducted a Career Guidance Programme in February 2004.

### **32. Activities and support from the Parent-Teacher Association**

None

### **33. Health services**

Several sessions are organized as a part of the NSS activity to bring about awareness amongst the students regarding Pulse Polio, Blood Donation camp, awareness camps about HIV/AIDS.

### **34. Performance in sport activities**

The College has given due importance to sports activities. Teams from our college have participated in inter-collegiate competitions for Men and Women in different disciplines. Our men's teams have participated in different University-level tournaments and the women's teams have excelled in tournaments conducted by various colleges.

### **35. Incentives to outstanding sports persons**

The College, in order to encourage the students and to imbibe the spirit of competition, has been felicitating the winners of the various sports and games at Inter-College competitions, with prizes every year. Some of the boys are recipients of the sports talent scholarship as well.

**36. Student achievements and awards**

Students from our college have participated and won prizes in various sports and cultural activities, thereby upholding the glory of the college.

**37. Activities of the Guidance and Counseling unit**

The Guidance and Counseling unit has been very active. Counseling has been conducted to about 12 students, while the Final Year degree students have been informed about various career opportunities through specific workshops.

**38. Placement services provided to students**

Nil

**39. Development programs for non-teaching staff**

Computer training has been organized for non-teaching staff to facilitate smooth office work.

**40. Good practices of the institution**

- 1) **Catering to diverse needs:** In the college, tutorials and remedial classes are conducted for academically weak or backward students. Teaching staff provide personal guidance, re-test and form study groups by integrating educationally disadvantaged students with bright students. Mentor-ward reports are maintained and parent-teacher association meeting is held each semester. Advanced learners are encouraged with rewards.

- 2) **Teaching learning process:** Teaching-learning-evaluation schedule is organized by the Principal and the academic calendar is prepared by a committee. Teaching methods include educational tours, visiting places of social, historical and commercial interest, on the job training, seminars, workshops, organizing exhibitions and interactive discussions, audio-visual facilities, small projects, internship programs and guest lectures. College has a Counseling Centre, Sexual Harassment Redressal Committee and a Student Welfare Unit.
- 3) Top quality in all areas is aimed to be achieved by the college. Orientation programs, personality development programs, programs for creating awareness and sensitization, blood donation camps, free health check-up camps, students counseling and mentor-ward association, guest lectures, seminars are adopted as some of the healthy practices by the college.
- 4) The goal of the institution is to produce intellectually enlightened, morally upright, spiritually oriented, socially committed and emotionally balanced responsible students having a positive impact on the security and soundness of family and social life. The College predominantly caters to a non-metropolitan student population who, more often than not, come from marginalized sections of the society. Nearly 60% of its students belong to the SC/ST and BT communities. As such, the entry-level barriers faced by these students are immense and requires dedicated efforts on the part of the institution to cater to the special needs of students, most of whom are first-generation learners. We are working hard to be socially responsible.

**41. Linkages developed with National/International, academic/research bodies**

None

**42. Any other relevant information the institution wishes to add:**

Nil

### **Part C**

**Detailed plans set out by the IQAC for the next academic year (2004-05)**

- It has been decided to improve the drinking water facility and other infrastructures in the college.
- We are planning to seek permission from Tumkur University (So far the college was affiliated to Bangalore University. Now the college is bound to be affiliated to the newly established Tumkur University) for starting PG courses in the subjects like English, Sociology, Political Science, Economics and Commerce so that the aspirations of higher education among the rural mass are fulfilled.
- In the next academic year, it is decided to add more books under the SC/ST scheme provided by the government of Karnataka and the Social Welfare Department.
- We are planning to intensify several cultural activities in the next academic year. In order to make the students familiar with Folklore, and dance, the college will host such programs in future.

- Top priority will be given to the academic interest of the students. Apart from teaching, the faculty will also strive to enhance competency among the students.
- As the college has now acquired 12B status of the UGC Act, we are planning to utilize the benefits available under this provision by organizing seminars, workshops and conferences.
- Keeping in mind, the need for a job-oriented course, we have decided to seek permission from the University to start BBM course in our college.

**Coordinator, IQAC**

**Principal**