



TUMKUR UNIVERSITY
Vishwavidyanilaya Karyalaya, University Constituent College Campus, B. H. Road,
Tumkur - 572 103

Date:05-1-2017

CALL FOR QUOTATION

Sub: Quotations are invited for providing photography and video recording services- for Gnanasamanvaya-events/programs

Ref: No.TU:AaVe-1783:2016-17/2938 dated 08-12-2016

With reference to the above stated subject, sealed quotations are invited from the reputed firm/company/agency/proprietor having proven experience of providing services of digital videography and still photography (photo albums and video recorded on DVD) for the programs/events to be organized- 'Gnanasamanvaya'. The items are listed with the specifications, subject to the terms and conditions noted below

Sl No	Description	Specifications	Quantity required	Rate to be quoted (all taxes inclusive)
01	Videography	Charges for Digital video coverage full day plus original DVD and write one DVD R of the same function/event	01	
		Charges for Digital video coverage half day plus original DVD and write one DVD R of the same function/event	01	
02	Photography	Charges for Still photo coverage full day plus original DVD and write one DVD R of the same function/event	01	
		Charges for Still photo coverage half day plus original DVD and write one DVD R of the same function.	01	
		Photo album charges for 20-50 photos good quality	01	
		Photograph charges	01	
		Charges for Post card size photo (matté/glossy)	Per copy	
		Charges for 4x6" photo (matté/glossy)	Per copy	
		Charges for 5x7" photo (matté/glossy)	Per copy	
	Charges for 6x8" photo (matté/glossy)	Per copy		

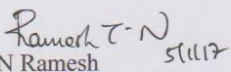
Terms and Conditions

- 1) Sealed envelope should be superscribed as 'Quotations for photography and videography- , Gnanasamanvaya' with from address.
- 2) Quotations should be valid for 180 days from the date of submission of the quote.
- 3) Last date for submission for quotations- **20th January 2017, 2 PM**
- 4) Quotations will be opened on **21st January 2017, 4 PM**
- 5) Quotations should be addressed and submitted to 'T N Ramesh, Coordinator- Gnanasamanvaya, Department of Chemistry, University College of Science, Tumkur University, Tumkur by post on or before **20th January 2017, 2 PM.**

- 6) University is not responsible for the postal delay or other reasons for not reaching the quotations to the concerned.
- 7) Documents supporting the PAN and TIN should be enclosed/provided by the firm
- 8) The price/amount quoted should include all taxes and service charges if any
- 9) No advance payment will be made.
- 10) Transport charges/any other charges if any should be borne by the firm.
- 11) The university reserves the right to approve or reject the quotes without providing any reasons.
- 12) Date and time of the function will be intimated to the firm by Coordinator-Gnanasamanvaya, in advance.
- 13) Photographs taken at the function should be submitted to the Coordinator-Gnanasamanvaya for inspection. DVD copies of the photographs shall also be required to be submitted and get approved before supply of final prints.
- 14) Selected firm(s) shall supply the photographs only at the approved rates and maintain a record of the number of photographs supplied as well as the rates charged.
- 15) The quality of prints should be excellent. Payment will not be made for prints found to be defective, dim or otherwise considered unsuitable.
- 16) Quotation rates shall be kept open or valid for a period of one year from the date of finalization of quotation.
- 17) The firm shall ensure that the photographs taken at the functions are to be supplied only to the Tumkur University and not used for any other commercial or publicity purpose.
- 18) For more details please contact 'T N Ramesh, Corodinator-Gnanasamanya, Department of Chemistry, University College of Science, Tumkur University, Tumkur.

Thanking you

Yours faithfully


T N Ramesh
Coordinator-Gnanasamanvaya
Tumkur University, Tumkur

Copy to:
Finance Officer, Tumkur University, Tumkur
Office of the Registrar, Tumkur University, Tumkur
PS to Vice-Chancellor, Tumkur University, Tumkur
System analyst, Tumkur University, Tumkur (to university website)
Office copy