Instructions to fill the Application form and General information

1. Click on the "Application Part-A" to fill the online application form. After entering the necessary details in the application form, click on the option "submit" and then click on the option "Print" to take the print copy of the Acknowledgment Application.
2. The application Part- B can be downloaded from the website (for the post of Professor).
3. The duly filled application Part-B and the printed Acknowledgment Application Part-A along with all necessary attested copies of the documents shall be submitted in EIGHT sets to the Registrar, Tumkur University, Tumkur on or before 10-01-2018

GENERAL INFORMATION

1. **Appointment process of the Notification dated:29.11.2017 shall be made in accordance with relevant provisions of KSU Act 2000/UGC regulations/ Statutes/orders of the state Govt. issued by time to time.**
2. The circular No: ED 136 UNE 2017, Dated:17.07.2017 issued by the Govt. of Karnataka with regard to recruitment of Teaching positions in universities and subsequent Govt. orders/circulars shall be considered.
3. Candidate must possess the required qualification(s) before the last date prescribed for the receipt of application.
4. Postal Orders, Money Orders and Cheques will not be accepted.
5. The last date for receiving the duly filled in application forms in the office of the Registrar, Tumkur University, B.H.Road Tumkur 572103 Tumkur District, Karnataka on or before 10.01.2018
6. The copies of Academic Performance Indicators, publications and true copies of Testimonials / Certificates / Caste Certificates / Marks Cards etc., duly attested should be enclosed in all the 8 sets which will not be returned.
7. Applicants claiming reservation under different categories should enclose necessary documents.
8. Those who are already in employment should send their application through their employer with an unconditional approval so as to reach this office on or before the last date prescribed. Any objections that would be raised by the candidates/ employer later will not be entertained.
9. The application forms (Part-A & B) and the copies of the relevant documents should be submitted in bound form.
10. API scores should be calculated as per the Regulations of UGC.
11. The Certificates pertaining to SSLC or equivalent Examination/Transfer certificates /Cumulative Records wherein the date of birth is mentioned to be enclosed.
12. As per Government Order No. ¹C¸ÀÄE 08 ¸À»ªÀÄ 95 ¨ÉAUÀ¼ÀÆgÀÄ ¢£ÁAPÀ: 20£ÉÃ dÆ£ï 1995 the candidates belonging to SC/ST/CAT-I to produce the copies of the declaration certificates in the prescribed forms for employment purpose issued by the competent authorities empowered to issue such certificates in support of their claims and copies of the School Leaving Certificates issued by the concerned authorities empowered to do so. Please note that the Caste Certificates issued by the Tahasildar / Assistant Commissioner of the concerned jurisdiction of the ordinary residence of the applicant

shall be valid. Any false information or suppression of facts will attract severe legal action as per rules of the Government/University.

13. The Candidate who claims under 371(J) should submit the document signed by the Competent authority as per the relevant Govt. Order.

14. The Reservation for women applicants will be maintained as per the Government Order of Karnataka.

15. The University has right to alter the roster / conditions, if mistakes are found in the classification subsequently to the issue of notification.

16. Candidates above 61 years of age shall not apply.

17. Separate applications are to be submitted for each post.

18. No TA / DA will be paid either for attending interview or for joining the post.

19. The Candidates selected will be appointed on probation for a period of two years. Probationary period may be extended if the University so desires, as per rules 20. The University has right either to fill or not to fill the posts advertised. No further correspondence will be entertained in this regard.

20. Every appointed person shall execute a Service Agreement with the University, as per the proforma.

21. The application fee once paid is not refundable under any circumstances.

22. Canvassing directly or indirectly will disqualify the Candidature.

23. The reservation for the post of Professor in all Departments has been finalized in accordance with Government Order No. DPAR 11 SBC-94, dated: 22-02-1994.

24. Late Applications along with DD will not be taken into consideration and the University will not be responsible for the delay in transit/delivery

25. All appointments are subject to the relevant regulations of UGC and orders of the State Government issued from time to time regarding reservation/ eligibility criteria / procedure of selection.

26. Number of Posts to be recruited are subject to variation, depending upon   vacancy position.

APPENDIX – III: TABLE I ACADEMIC PERFORMANCE INDICATORS (API) FOR CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR AND PROFESSOR AND FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSOR AND PROFESSOR IN UNIVERSITIES AND COLLEGES.

Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; and (c) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is different for different levels of promotion. The self-assessment score should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation / selection committee. Universities may detail the activities, in case institutional specificities require, adjust the weightages without changing the minimum total API scores required under this category.

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Category	Nature of Activity	Assistant Professor		Associate Professor		Professor	
		Max. Score	Actual Score	Max. Score	Actual Score	Max. Score	Actual Score
I	a. Direct Teaching	**70**	Actual hours spent per academic year ÷**7.5**	**60**	Actual hours spent per academic year ÷**7.75**	**60**	Actual hours spent per academic year ÷**7.75**
	b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20	Actual hours spent per academic year ÷10	20	Actual hours spent per academic year ÷10	10	Actual hours spent per academic year ÷10
	c. Innovative Teaching - learning methodologies, updating of subject contents/courses, mentoring etc.	10	Actual hours spent per academic year ÷10	15	Actual hours spent per academic year ÷10	20	Actual hours spent per academic year ÷10

Note:

1. Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practical's /Project Supervision/Field Work. .

2.University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.

3.In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counselling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category.

Cate-gory II	Nature of Activity	Maximum API Score	Actual score
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year ÷ 10
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees	15	Actual hours spent per academic year ÷ 10
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures	15	Actual hours spent per
	in refresher / faculty development courses, dissemination and general articles and any other contribution)		academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management	Maximum score for University / College teacher*
III (A)	Research Papers published in:	Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC #	10 per Publication
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author

		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International –10 per Chapter National – 5 per Chapter
III (C)	RESEARCH PROJECTS			
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs,
				respectively
III (C) (iii)	Projects Outcome / Outputs	Patent / Technology transfer / Product / Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central / State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International bodies - 30 Central Government – 20, State Govt.-10 Local bodies – 5

III (D)	RESEARCH GUIDANCE			
III(D)(i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate
III(D) (ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate
III E	Fellowships, Awards and Invited lectures delivered in conferences / seminars			
III(E) (i)	Fellowships/ Awards	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 Per Award
III(E) (ii)	Invited lectures / papers	International	International	7 per lecture / 5 per paper presented
		National level	National level	5 per lecture / 3 per paper presented
		State/University level	State/University level	3 per lecture / 2 per paper presented
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period			
III(F)	Development of e-learning delivery process/material			10 per module

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the "List of Journals". The clause 6.0.5 (i) will be strictly followed by the University.